



Commission on Teacher Credentialing

1900 Capitol Ave Sacramento, CA 95811

(916) 322-6253

Fax (916) 244-0750

<https://www.ctc.ca.gov/>

Office of the Executive Director

March 29, 2024

Dr. Mary Ann Dewan, Superintendent
Santa Clara County Office of Education
1290 Ridder Park Drive
San Jose, CA 95131

Dear Superintendent Dewan:

I am writing to inform you that on March 21, 2024, the Committee on Accreditation, on behalf of the Commission on Teacher Credentialing, assigned the status of *Accreditation with Stipulations* to Santa Clara County Office of Education and its credential programs. On the basis of this decision, the institution is authorized to offer the following programs:

Preliminary Education Specialist: Mild to Moderate Support Needs, Intern Pathway
Preliminary Education Specialist: Extensive Support Needs, Intern Pathway
Preliminary Education Specialist: Early Childhood Special Education, Intern Pathway
Preliminary Multiple Subject, Intern Pathway (approved January 25, 2024, not included in site visit review)
Preliminary Administrative Services Credential
Clear Administrative Services Credential
Teacher Induction

The following stipulations were place on the institution:

- 1) That the institution provide quarterly reports and host a seventh year focused revisit.

For the Common standards:

- 2) Provide evidence that the unit and all programs collaborate with their partners regarding the criteria and selection of clinical personnel, site-based supervisors, and school sites, as appropriate to the program. (Common Standard 3c)
- 3) Provide evidence that the process and criteria result in the selection of site-based supervisors who provide effective and knowledgeable support for candidates. (Common Standard 3g)
- 4) Provide evidence that the education unit develops and implements a comprehensive continuous improvement process at both the unit level and within each of its programs that identifies program and unit effectiveness and makes appropriate modifications based on findings. (Common Standard 4a)
- 5) Provide evidence that both the unit and its programs regularly and systematically collect, analyze, and use candidate and program completer data as well as data

reflecting the effectiveness of unit operations to improve programs and their services.
(Common Standard 4c)

For the Preliminary Education Specialist: Mild to Moderate Support Needs, Extensive Support Needs, and Early Childhood Special Education programs:

- 6) Provide evidence that the program's organizational structure supports a logical and integrated progression for candidates including preparing candidates in case management practices (IEP preparation). (Program Standard 1)
- 7) Provide evidence that the minimum amount of district-employed supervisors' support and guidance is 5 hours per week. (Program Standard 3)
- 8) Provide evidence that appropriate information is accessible to guide candidates' meeting all program requirements. (Program Standard 4)
- 9) Provide evidence that before exiting the preliminary program, candidates, district-employed supervisors, and program supervisors collaborate on an individual development plan (IDP) consisting of recommendations for professional development and growth in the candidate's clear credential program. (Program Standard 6)

For the Preliminary Education Specialist: Mild to Moderate Support Needs and Extensive Support Needs programs:

- 10) Provide evidence that each candidate receives clear and accurate information about the nature of the pedagogical tasks within the Commission-approved teaching performance assessment model selected by the program. The program provides multiple formative opportunities for candidates to prepare for the TPA tasks/activities. (Program Standard 5)

For the Teacher Induction program:

- 11) Provide evidence that prior to recommending a candidate for a Clear Credential, the induction program sponsor verifies that the candidate has satisfactorily completed all program activities and requirements, and that the program has documented the basis on which the recommendation for the clear credential is made. The program sponsor's verification must be based on a review of observed and documented evidence, collaboratively assembled by the candidate, the mentor and/or other colleagues, according to the program's design. The Induction program's recommendation verification process must include a defensible process of reviewing documentation. (Program Standard 5)
- 12) Provide evidence that induction program leaders provide formative feedback to mentors on their work. (Program Standard 6)

In addition:

- The institution's response to the preconditions is accepted.
- Santa Clara County Office of Education is permitted to propose new credential programs for approval by the Committee on Accreditation.

- Santa Clara County Office of Education will continue in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation, at chickey@ctc.ca.gov.

Sincerely,

A handwritten signature in black ink that reads "Mary Vixie Sandy". The signature is written in a cursive, flowing style.

Mary Vixie Sandy, Ed. D.
Executive Director

cc: Adora Fisher, Executive Director, Educator Preparation Programs
Ms. Kalpana Thatte, Director, Educator Preparation Programs

MVS/CH/mb