



Commission on Teacher Credentialing

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<https://www.ctc.ca.gov/>

Office of the Executive Director

March 16, 2026

Sandra McGonagle, Superintendent
Los Altos Elementary School District
201 Covington Road
Los Altos, CA 94024

Dear Superintendent McGonagle:

At the March 12, 2026, Committee on Accreditation (COA) meeting, the COA reviewed the provisional site visit accreditation team report that is required as one of the last steps at the end of the provisional period of the Initial Institutional Approval (IIA) process. This site visit report is required in advance of the Commission on Teacher Credentialing's consideration of Los Altos Elementary School District for final Institutional Approval as part of the conclusion of Stage V of the IIA process.

After consideration of the team report and discussion with the institutional personnel and team lead, the COA acted to assign the status of *Accreditation* to Los Altos Elementary School District and its credential program, pending a decision by the Commission on Teacher Credentialing on whether to grant final Institutional Approval. For this final stage of the IIA process, the Commission will take into account the team report and the COA recommendation in determining whether to grant final approval to Los Altos Elementary School District.

The Commission staff will work with you to schedule your appearance before the Commission at one of its upcoming regularly scheduled public meetings. If granted approval by the Commission at that time, another letter will be issued confirming the completion of the Initial Institutional Approval process and informing you of your institution's accreditation status as well as provide you with additional important information.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation, at chickey@ctc.ca.gov.

Sincerely,

Mary Vixie Sandy, Ed. D.
Executive Director

cc: Greg Drummond, Director of Teaching and Learning
Sara Gerlinger, Curriculum and Instruction Coordinator