



## **Commission on Teacher Credentialing**

1900 Capitol Avenue Sacramento, CA 95811 (916) 322-6253 Fax (916) 445-0800 [www.ctc.ca.gov](http://www.ctc.ca.gov)

*Office of the Executive Director*

June 24, 2016

William Hines, President  
Holy Names University  
3500 Mountain Blvd.  
Oakland, CA 94619

Dear President Hines:

I am writing to inform you that on June 13, 2016 the Committee on Accreditation, on behalf of the Commission on Teacher Credentialing, assigned the status of **Accreditation with Major Stipulations** to Holy Names University and all of its credential programs.

Following are the stipulations to be met:

- 1) Holy Names University shall submit evidence to the Commission that the unit has implemented an assessment system that meets all requirements of Common Standard 2: *Unit and Program Assessment and Evaluation*, that is inclusive of all approved programs as well as unit operations, and that guides program and unit improvement.
- 2) Holy Names University is to submit evidence that the unit has implemented procedures to ensure consistency and currency of program advice by all program personnel, including the academic advisor and program faculty.
- 3) The unit is to provide evidence that it ensures that all candidates, regardless of entry point, have a developmentally designed sequence of coursework that enables them to complete each program in a timely manner.
- 4) Holy Names University is to provide evidence that interns in all programs receive the support and supervision that is required by standards.
- 5) Holy Names University is to submit evidence that the unit is providing substantive instruction in content-specific pedagogy for Single Subject credential candidates.
- 6) Holy Names University is to provide evidence that the unit has implemented a process to ensure that all Bilingual Authorization candidates are provided with bilingual field experience placements that align with each candidate's credential.
- 7) The institution is to provide updates to staff documenting the progress made toward meeting the goals set forth in the stipulations in the accreditation report at quarterly

intervals following the date of the accreditation decision by the Committee on Accreditation.

- 8) A revisit is to occur within one year following the accreditation decision.

In addition, the Committee on Accreditation took the following actions:

- At quarterly intervals from the date of this action, the institution shall provide a report clearly demonstrating its progress toward ensuring that all standards less than fully met are being appropriately addressed with the intention that all standards may be fully met within one year of the date of this action. Specifically,
  - a. Within 90 days of the date of this action, the institution shall provide a report that includes, but is not limited to, evidence that it is providing the required hours of support and supervision to Interns in all programs, as required by standards.
  - b. Within 180 days of the date of this decision, the institution shall provide a report that includes, but is not limited to, evidence demonstrating implementation of a comprehensive program assessment system involving program participants, graduates, and local practitioners. The institution must demonstrate the potential for assuring continuous unit and program improvement across all credential program areas, credential routes, and unit operations. (Refer to Common Standard 2.)
- No new programs will be approved by the Committee on Accreditation until such time as it deems progress on the above stipulations to be sufficient.
- Within one year, the institution will undergo a focused accreditation revisit.

On the basis of this decision, the institution is authorized to recommend candidates for the following Credentials:

Multiple Subject Credential

    Preliminary Multiple Subject Credential

    Multiple Subject Intern

Single Subject Credential

    Preliminary Single Subject Credential

    Single Subject Intern

Education Specialist Credential  
Preliminary Mild/Moderate Disabilities  
Mild/Moderate Disabilities Intern

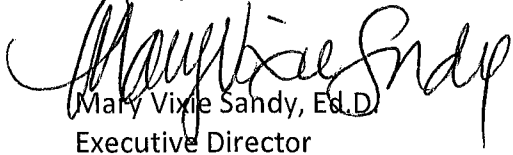
Bilingual Authorization: Spanish

In addition:

- The institution's response to the preconditions is accepted.
- Holy Names University continues in its assigned cohort on the schedule of accreditation activities, subject to the continuation of the present schedule of accreditation activities by the Commission on Teacher Credentialing.

Should you or your staff have any questions relating to this action, you may address them to Cheryl Hickey, Administrator of Accreditation, at (916) 322-0695.

Sincerely,



Mary Vixie Sandy, Ed.D.  
Executive Director

cc: Beth Martin, Vice President of Academic Affairs  
Kimberly Mayfield, Chair, Department of Education