

Recommendation to Remove Stipulations for Las Virgenes Unified School District October 2022

Overview of this Report

This agenda item provides information on the remaining actions taken by Las Virgenes Unified School District (LVUSD) to address stipulation 3b, resulting from their May 2021 provisional site visit. In August 2022, the Committee on Accreditation removed all but one of the stipulations on Las Virgenes Unified School District. Information is included in this report related to how the institution has addressed the remaining stipulation.

Staff Recommendation

It is the staff's recommendation that the Committee on Accreditation remove the remaining stipulation in the Preliminary Administrative Services credential (PASC) program and change the accreditation status from **Accreditation with Stipulations** to **Accreditation**.

Background

A provisional accreditation site visit for Las Virgenes Unified School District (LVUSD) was held virtually and took place on May 10-12, 2021. Following discussion and deliberation of the report and its recommendations at their [June 2021 meeting](#), the COA determined that the institution be granted *Accreditation with Stipulations*. Work began to address those stipulations immediately. The Committee on Accreditation directed LVUSD to provide updates to staff at quarterly intervals. Quarterly updates were provided at the [October 2021](#), [February 2022](#), [May 2022](#) and [August 2022](#) COA meetings. All stipulations were fully addressed with the exception of stipulation 3b in the Preliminary Administrative Services credential program.

The remaining stipulation for LVUSD is as follows:

3. That within one year, for the Preliminary Administrative Services Credential (PASC) program, the institution provides evidence that the program establish productive working relationships with affiliated partners (school districts which facilitate field experiences, higher education institutions, community organizations, and other stakeholder groups) in order to share responsibility for program quality; candidate recruitment, selection, and advisement; curriculum development; delivery of instruction; selection of field sites; design of field experiences; selection and preparation of field experience supervisors, and assessment and verification of candidate competence.

Steps Taken by Las Virgenes Unified School District to Address this Stipulation

LVUSD's [advisory board](#) includes affiliated partners from participating districts and institutions of higher education. School and district administrators from partner districts were invited to participate on the advisory board or name a designee. Other members include Education Leadership program faculty from Brandman University, California State University, Dominguez Hills, and Los Angeles County Office of Education. Upcoming meetings will take place December

6th and March 6th and will continue quarterly. Meetings are coordinated by the assistant superintendent and program coordinator. The board has met two times this academic year and staff has reviewed the meeting agendas and minutes with LVUSD from the [July 11th](#) and [September 12th](#) meetings. The board reviewed completer survey data for the PASC program and identified areas of growth, including fieldwork requirements and expectations, increased diversity, completing a budget-related project, and ensuring that expectations for candidate and coach meetings are consistent. The board also reviewed the PASC partnership letter to discuss requirements for partnering districts and updates to the memorandum of understanding.

LVUSD has developed a [sustainability plan](#) to continue the progress and best practices based on actions taken to address the stipulations. This includes institutional and program level initiatives that will be overseen by the assistant superintendent and program coordinator. A summary of these initiatives is below:

- Increasing recruitment efforts through a more robust marketing campaign
- Continue quarterly advisory board meetings to collaborate with affiliated partners and receive feedback for program improvement
- Review end of course surveys and feedback from alumni to identify areas of growth
- Review existing curriculum and delivery methods to ensure that the content is current and relevant for candidates and our partners
- Provide diverse and robust fieldwork experiences to coursework and clinical practice
- Work with affiliated partners to recruit and retain qualified fieldwork supervisors
- Continue holding monthly coaching collaborative meetings to provide training rooted in neuro-behavioral coaching strategies
- Monitor and assess candidates progress towards meeting program requirements